



## RUSHMOOR BOROUGH COUNCIL

# POLICY AND PROJECT ADVISORY BOARD

*at the Council Offices, Farnborough on  
**Wednesday, 25th September, 2019 at 7.00 pm***

**To:**

Cllr J.B. Canty (Chairman)  
Cllr Sophia Choudhary (Vice-Chairman)  
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Gaynor Austin  
Cllr P.J. Cullum  
Cllr Prabesh KC  
Cllr T.W. Mitchell  
Cllr Sophie Porter  
Cllr M.J. Roberts  
Cllr C.J. Stewart  
Cllr J.E. Woolley

Enquiries regarding this agenda should be referred to the Administrator, Justine Davie, Democratic and Customer Services, Tel. (01252) 398832, Email. [justine.davie@rushmoor.gov.uk](mailto:justine.davie@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 31st July, 2019 (copy attached).

2. **DRAFT STRATEGY FOR FUTURE INVESTMENT IN RELATION TO PLAYGROUNDS WITHIN THE BOROUGH –**

To consider the draft strategy for the future investment in relation to playgrounds within the Borough. The Advisory Board are asked to discuss the draft strategy, feedback on the content and agree the next steps in relation to consultation.

3. **RENT RELIEF POLICY –**

To receive a briefing from the Head of Democracy, Strategy and Partnership on the background and approach to rent relief for charitable/sporting organisations in the Borough. The Advisory Board will be asked to comment on the policy approach.

4. **UPDATE FROM SUB GROUPS – (Pages 5 - 8)**

To receive an update report on the work of the Advisory Board sub groups and other groups as requested (copy attached).

5. **WORK PROGRAMME – (Pages 9 - 14)**

To discuss the Policy and Projects Advisory Board Work Programme (copy attached).

## **MEETING REPRESENTATION**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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# POLICY AND PROJECT ADVISORY BOARD

Meeting held on Wednesday, 31st July, 2019 at the Council Offices, Farnborough at 7.00 pm.

## **Voting Members**

Cllr J.B. Canty (Chairman)  
Cllr Sophia Choudhary (Vice-Chairman)  
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Gaynor Austin  
Cllr P.J. Cullum  
Cllr Sophie Porter  
Cllr M.J. Roberts  
Cllr C.J. Stewart

Apologies for absence were submitted on behalf of Cllr Prabesh KC and Cllr J.E. Woolley.

## **9. MINUTES**

The minutes of the meeting held on 5th June, 2019 were approved and signed by the Chairman.

## **10. END VIOLENCE AT WORK CHARTER**

The Board received the Executive Director's Report No. ED1906 which provided the background to the End Violence at Work Charter and explained its intended focus in response to the Notice of Motion considered at the Council meeting in February. The Report set out how the Council currently met the standards in the Charter and provided some potential options for further action.

The End Violence at Work Charter was a campaign by Unison to encourage employers in the community sector to take violence against staff seriously and sign up to the Charter. Incidents of violence and abuse were on the increase in these sectors which prompted Unison to develop ten measures that they felt every employer within the community sector should be able to support.

The Charter was not designed for local authorities but the Motion requested that the Council recognised that its staff were its greatest resource and must ensure all staff felt safe and secure in their place of work. The Board was advised that the Council had comprehensive policies and procedures in place to ensure the health and safety of employees and Rushmoor's Unison representative had confirmed that they were content with the Council's position.

The Report proposed a number of options for the Board to consider to enable the Council to support the adoption of the Charter by voluntary and community sector

organisations operating in the Borough. The Board supported the following recommendations:

- (1) The Charter would be raised at a future meeting of the Voluntary Sector Forum, Registered Providers Liaison Meeting and as part of general discussion with the major organisations that the Council supported financially;
- (2) The Portfolio Holder for Democracy, Strategy and Partnerships would write to all voluntary and community sector organisations and housing associations operating in the Borough, bringing their attention to the Charter and encouraging them to sign up; and
- (3) Through the Procurement Strategy work, where appropriate, when procuring services from voluntary and community sector organisations, the Council should seek to ensure safety measures similar to those set out in the Charter were in place before a contract was issued.

The Board agreed that the option to make signing the Charter part of the Council's commissioning/procurement process should be addressed at a later date if it was felt necessary.

The Board discussed the reporting and recording of incidents and what training was available for staff. It was requested whether training could also be made available to councillors. It was agreed that guidance on keeping safe and how to report incidents would be circulated to all Members. An update on the number of organisations that signed up to the Charter was also requested; to be reported back to the Board.

Action to be taken	By whom	When
Raise the profile of the Charter at future meetings of the Voluntary Sector Forum and Registered Providers Liaison Meeting	Andrew Colver/ Zoe Paine	-
Send a letter from the Portfolio Holder for Democracy, Strategy and Partnerships to voluntary and community sector organisations and housing associations highlighting the Charter and encouraging them to sign up	Portfolio Holder/ Andrew Colver/ Justine Davie	August 2019
As part of a new procurement strategy consider the health and safety measures similar to those set out in the Charter being in place before contracts were issued	David Stanley/ Katherine Berry	November 2019
Circulate guidance on how to keep safe and how to report incidents to all Councillors	Karen Edwards/ Justine Davie	August 2019
Provide an update in 12 months on organisations from Rushmoor that had signed up to the Charter	Justine Davie	July 2020

## 11. STRATEGY FOR FUTURE INVESTMENT IN RELATION TO PLAYGROUNDS WITHIN THE BOROUGH

The Head of Operational Services and the Parks Manager attended the meeting to advise the Board on the points to consider when developing the Playgrounds Strategy. The information to be considered included:

- Assessment of supply and demand;
- Consideration of the hierarchy of supply of Local Areas for Play (LAP) 100m distance or a minute walk; Local Equipped Areas for Play (LEAP) 400m distance or a five minute walk; and, Neighbourhood Equipped Area for Play (NEAP) 1km distance or a twelve minute walk.
- Compliance issues on the separation between activity zones and equipment standards;
- Sustainability issues from a financial and environmental position; and,
- The process for developing the strategy and public engagement.

A number of the Board Members had carried out independent visits to various playgrounds around the Borough and provided feedback on their findings. There was some discussion on the potential for other uses for some of the playgrounds that appeared underused. However, it was felt that each playground, and the area it served, would need to be looked at individually with ward councillors and views of local residents should be sought. The views of the Board would be taken into consideration in the development of the strategy.

The Board then took part in a workshop session to consider the issues and provide feedback. It was explained that the Board responses would be collated and, where there was a consensus, the information would be incorporated into the draft strategy. Where views differed, the Board would be provided with further information at the following meeting. A draft strategy would be developed and submitted to the 2nd September Progress Group for comment and then be brought to the September Board meeting along with any additional data.

The Chairman asked the members of the public in attendance in the public gallery to leave the meeting during the workshop session.

Action to be taken	By whom	When
Develop a draft Playground Strategy incorporating the comments from the Board for the 2 <sup>nd</sup> September Progress Group	James Duggin/ Andy Ford	2nd September 2019

## 12. WORK PROGRAMME

### a) Update on Projects

The Board received an update paper on the vision for Aldershot and Farnborough 2030, Civic Quarter Masterplan, Aldershot Town Centre Strategy, Leisure Contracts and the Conservation Area Review. Clarification was requested on when the Civic Quarter Masterplan would be reported back. The Board was advised that it was not

yet clear whether it would be ready to report back to the September Board meeting but it would be included on the Progress Group agenda when the initial draft was complete.

It was proposed that all projects should take the Climate Change Strategy into consideration. It was noted that a Climate Change Working Group had been established through the Cabinet and it was requested that an update on their proposed work should be provided on the next work programme update. The Board noted the update.

The Chair asked the members of the public in attendance to leave the meeting during the workshop session.

Action to be taken	By whom	When
Provide an update on the Climate Change Working Group proposed work on the next work programme update	Justine Davie	17th September 2019

b) **Work Programme**

The Board **NOTED** the Work Programme.

The meeting closed at 9.15 pm.

CLLR J.B. CANTY (CHAIRMAN)

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## **POLICY AND PROJECT ADVISORY BOARD**

**25 SEPTEMBER 2019**

### **UPDATE FROM SUB-GROUPS**

#### **1. Progress Group**

- 1.1. The Progress Group are responsible for co-ordinating and planning the Board's overall work programme, developing agendas for future Board meetings, tracking progress on groups appointed by the Board, and preparing terms of reference, expected outcomes and timescales as appropriate for new Groups appointed by the Board.
- 1.2. The Progress Group meet between Board meetings and discuss items to include on the agenda. The strategy for future investment in relation to playgrounds within the Borough has dominated the agenda to date however other issues raised as possible agenda items include:
  - Rent Relief Policy for charitable/sporting organisations - item on agenda on the approach to provide an opportunity for the Advisory Board to put forward views
  - Index of Multiple Deprivation Data – Council's policy approach – item to be brought to a future meeting once the recast of data is received by the Council
- 1.3. Issues that will be covered by the Progress Group at future meetings, and are included on the work programme, are the Fair Funding consultation and Rushmoor Development Partnership Business Plan. Other consultation documents will be reviewed by the Progress Group and brought to the Board as they arise during the year, if required.

#### **2. Strategic Housing and Local Plan Group**

##### **Update on Rowhill and Southwood Management Plans**

- 2.1. The Rowhill Copse Nature Reserve and Southwood Woodlands habitat and protected species surveys are progressing on site with most of the visits now complete. Some further work on the breeding bird, invertebrate and amphibian surveys will need to be completed in April and May next year as we were some way into the surveying season when the work was commissioned. However, this is not considered essential to prepare the management plans. It is expected that the reports detailing the condition of the habitats and the protected species present will be received by the end of September beginning of October, work will then commence on the management plans. It is anticipated that the management plans should be ready for consideration by Cabinet in early 2020 as planned.

##### **Conservation Area Reviews**

- 2.2. PPAB considered Conservation Area Reviews at its meeting on 3 April (same report that went to SHLPG on 27 March). At that stage, we intended to take the same report to Cabinet but ELT/CLT decided this was not necessary. Feedback to continue was positive and the scoping exercise has been completed, with a view to carrying out the reviews in house over the next few years.
- 2.3. A Member Workshop was held on 4 July, to which all members were invited.

2.4. A report was presented to SHLPG in August, providing feedback on Member Workshop and setting out a way forward which is summarised below.

- 16 members attended workshop and 6 responded to follow-up questionnaire
- Based on member feedback, we are proceeding with Aldershot Military Town and Cargate Avenue CAs as work is already well advanced, both are at risk from unsympathetic development and both would benefit from Article 4 Directions
- Aldershot West Conservation Area will be progressed with the Civic Society and Historic England and will take longer - it may become a priority if the Heritage Action Zone bid succeeds (notification is expected 'early autumn')
- Farnborough Hill, St Michaels Abbey & Basingstoke Canal CAs will be reviewed in 2<sup>nd</sup> phase, followed by Manor Park & South Farnborough.

2.5. Our project plan is as follows:

- By end Sept – complete draft boundary changes maps, character appraisals and management plans for Cargate Ave & Aldershot Military Town plus overarching explanatory document/text for website
- By end Oct – draft Article 4 directions & consider TPO implications, informal input from members and Civic Soc (Cargate) / Grainger (Military Town)
- Dec – Cabinet approves draft documents (Cargate & AMT) for consultation
- Jan/Feb – formal 6 week public consultation including new TPOs if required
- March – documents approved under delegated powers if no substantive changes or Cabinet (NB to be confirmed by Democratic Services)
- March 2020 – Article 4 confirmed after 12 months

**Update on the work of SHLPG during 2019 and indicative subject matter to be discussed at future meetings**

2.6. SHLPG have met three times since the beginning of the year, in January, March and August. The topics covered at each of these meeting is summarised below:

January 2019	March 2019	August 2019
Adoption of the Local Plan	Review of adopted Supplementary Planning Documents following adoption of the Local Plan	Draft Householder Design Supplementary Planning Document
	Consultation Draft Affordable Housing SPD	Affordable Housing SPD – Consultation Statement and final document
	Consultation Draft Statement of Community Involvement 2019	Statement of Community Involvement 2019 – Consultation Statement and final document
Community Infrastructure Levy Consultation –		Update on the Community Infrastructure



feedback on proposed response to government consultation		Levy Regulations – Implications for RBC and suggested actions.
Biodiversity Net Gain Consultation - feedback on proposed response to government consultation	Verbal updated on Thames Basin Heaths SPA alternative mitigation project.	
	Conservation Area Reviews – project update.	Conservation Area Reviews – feedback from members workshop and next steps
Update on the Housing and Homelessness Strategy		Verbal update on delivering the objectives of the Housing and Homelessness Strategy

2.7. A programme of further meetings has been agreed with meetings scheduled to take place in October 2019, January 2020 and April 2020. Indicative subject matters to be discussed at these meetings are detailed below:

- Draft Planning Obligations Supplementary Planning Document
- Draft Biodiversity Supplementary Planning Document
- First tranche of Conservation Area Review Appraisals, Management Plans and Article 4 Directions.
- Draft Green Infrastructure Strategy
- Rushmoor Rough Sleeper Strategy
- Update on Self and Custom Build

### **3. Leisure Facilities & Contracts Task and Finish Group**

- 3.1. The Leisure Facilities and Contracts Task and Finish Group met in July and August. At the initial meeting the Group received a presentation from GT3 Architects and Strategic Leisure on the leisure consultation and feasibility study. The second meeting in August was a workshop session to look at the specification which would form a key part of the leisure operating contract. A draft specification has now been drawn up by the consultants and will be circulated to the Task and Finish Group for comment and a further meeting arranged.
- 3.2. The Terms of Reference for the Group were revised as the project had evolved since the original Terms of Reference had been drawn up. They now referred more specifically to the development of the Operator contract specification and to monitor and evaluate the process for awarding the contract.

### **4. Rushmoor 2020 Task and Finish Group**

- 4.1. The Rushmoor 2020 Task and Finish Group have met on four occasions initially focussing on the Vision, Council Business Plan and engagement activity. Details on the Aldershot and Farnborough 2030 consultation were presented to the Task and Finish Group in advance of being presented to the full Advisory Board in June.

- 4.2. The current focus for the Task and Finish Group is the ICE programme which has been established to focus on the Council's customer and digital transformation which will run beyond the end of the Rushmoor 2020 programme. The programme comprises of three main elements **Improve** and modernise the Council's core business, **Create** a consistently excellent customer service and **Enable** efficiencies, savings and generate more income. The next meeting of the Task and Finish Group will be held on 19 September where the ICE Business Mandate and the Programme Delivery Plan will be considered.

## **5. Elections Group**

- 5.1. The Elections Group appointed Cllr John Woolley as Chairman and met in August 2019. The Group was updated on both the Local Borough Elections and the European Parliamentary Election and Members were given the opportunity to raise any issues. New developments in electoral administration were discussed particularly changes to the canvass process, Canvass Reform 2020, how this would affect administrators and electors. The Group discussed the benefits this would bring for hard to reach groups including attainments, care homes and the military. An update was provided by the Electoral Services Review Team and the developments made with new performance measures. The next meeting will be arranged for end October/early November.

## **6. Climate Change Working Group**

- 6.1. The first meeting took place on 21st August 2019 to consider the implications of the recent declaration of a "Climate Emergency". The Working Group took a detailed look at what the Council has been doing (including several case studies), noted current local Green initiatives and received an update on recent events.
- 6.2. Both the Council Business Plan and the Local Plan have strategic objectives to reduce the Borough's contribution to the causes of climate change and to minimise the impacts through a combination of mitigation and adaptation measures. The group agreed Terms of Reference and looked at the Council's last carbon footprint (2016-17) and the need for a new baseline calculation.
- 6.3. A number of Hampshire authorities have declared a climate emergency and many locally. The Working Group agreed to begin preliminary discussions with Hampshire County Council and other local authorities regarding joint work. The County have appointed a new Environment Champion.
- 6.4. The next steps will include speaking to local businesses about how they plan to become more sustainable and to reduce their carbon emissions significantly. A meeting with TAG has already been scheduled. It was agreed to involve all members and Working Group members will speak with other members of their political groups about initiatives that the Council might take forward.

**Justine Davie – Policy and Project Advisory Group Administrator**  
**17 September 2019**

## POLICY AND PROJECT ADVISORY BOARD WORK PROGRAMME

The purpose of the work programme is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

### (A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECTS ADVISORY BOARD

GROUP	MEMBERSHIP 2019/20	CURRENT POSITION	CONTACT
<b>Elections Group</b>	Cllrs Sophia Choudhary, A.R. Newell, J.E. Woolley, S.J. Masterson, T.D. Bridgeman and K. Dibble (one Liberal Democrat vacancy)  Chairman: Cllr Sophia Choudhary	A meeting was held in August 2019 where feedback was given from the May election, progress on the annual canvass which was currently underway and an update provided on the electoral services review.  The next meeting will be arranged for end October/early November.	Andrew Colver, Head of Democracy, Strategy and Partnerships, Tel: (01252) 398820, <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a>
<b>Strategic Housing and Local Plan Group</b>  To steer the development of the Local Plan and monitor updates to the Housing and Homelessness Strategy	Cllrs P.I.C. Crerar, D.E. Clifford, Marina Munro, B.A. Thomas, C.J. Stewart, M.J. Tennant, C.P. Grattan and M.J. Roberts  Chairman: Cllr P.I.C. Crerar	Agreed by Advisory Board on 3 April that a scoping review on conservation areas to report to Cabinet will be tasked to the Strategic Housing and Local Plan Group. An update on progress to be provided at the September Board meeting.  The meetings scheduled for the remainder of 2019/20 are on 23 October 2019, 29 January 2020 and 22 April 2020.	Tim Mills Head of Planning Tel: (01252) 398790 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a>  Anna Lucas Principal Planning Officer  Zoe Paine Strategy and Enabling Manager (Housing)

GROUP	MEMBERSHIP 2019/20	CURRENT POSITION	CONTACT
<b>Leisure Facilities and Contracts</b>	<p>Cllrs J. B. Canty, Prabesh KC, Mara Makunura, C.J. Stewart, T.D. Bridgeman and C.P. Grattan</p> <p>Chairman: Cllr J.B. Canty</p>	<p>Initial meeting had been held in February 2018 where a presentation was given from GT3 with a second meeting in August to look at the specification for the leisure operating contract.</p> <p>A further meeting was to be arranged.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
<b>Rushmoor 2020 Modernisation and Improvement Programme Task and Finish Group</b>	<p>Cllrs J.B. Canty, K.H. Muschamp, Sophia Choudhary, P.J. Cullum, J.H. Marsh, Gaynor Austin and Nadia Martin (one Liberal Democrat vacancy)</p> <p>Chairman: Cllr. J.B. Canty</p>	<p>The response to the Aldershot and Farnborough 2030 consultation was discussed at the Advisory Board on 05/06/19 and agreed that the key messages from the consultation work be incorporated into the development of a new long-term vision for Rushmoor.</p> <p>The next meeting is scheduled for 19 September 2019.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

**(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME**

<b>ISSUE</b>	<b>DETAILS</b>	<b>CONTACT DETAILS</b>
<b>Aldershot Town Centre Strategy</b>	<p>On 19/9/18, the Board considered a report with proposals for the development of an Aldershot Town Centre Strategy.</p> <p>Members considered the priorities for the short-term, during the regeneration phase, as well as the longer-term strategy.</p> <p>The Board commented on the development proposal which would be incorporated into the development of the draft Aldershot Town Centre Strategy to be submitted to Cabinet for approval and budget allocations.</p> <p>An update on progress was provided at the 31/07/19 Board meeting. The next report to the Board was expected in November 2019.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<b>Health, Wellbeing and Obesity</b>	<p>At the Council Meeting on 18/4/18, a Notice of Motion on the topic of 'tackling obesity' was referred for further consideration.</p> <p>On 21/11/18, the Board to hold a scoping session, with a view to understanding more about the issue, areas where progress has been made, and potential issues for future policy change/support.</p> <p>Data from the Obesity Audit discussed at the Board meeting on 21/11/18. It was agreed that the actions from the Local Action Group would be monitored by the Progress Group and any substantive items would be reported to the Board.</p>	<p>Andrew Colver Head of Democracy, Strategy and Partnerships Tel: (01252) 398820 <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p>
<b>Southwood Park Management Plan</b>	<p>Update on the latest position to be discussed at the Progress Group once the results from commissioned work are available.</p>	<p>Ian Harrison Executive Director Tel: (01252) 398400 <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>

<b>Regeneration Consultation and Policy</b>	<p>Discussed at the Board on 21/11/18 and agreed that the Progress Group and/or the Board would be a consultee on key regeneration matters including Farnborough Civic Quarter, The Galleries scheme, Rushmoor Development Partnership, Farnborough Growth Package and other strategies supporting or related to regeneration.</p> <p>Work on the Aldershot Town Centre Strategy and Farnborough Civic Quarter Masterplan was discussed at the meeting in April 2019.</p> <p>The response to the Aldershot and Farnborough 2030 consultation was discussed at the Board on 05/06/19 and agreed that the key messages from the consultation work be incorporated into the development of a new long-term vision for Rushmoor.</p> <p>An update on progress was be provided at the 31/07/19 Board meeting. An update on the Farnborough Civic Quarter Masterplan was expected in November 2019.</p>	<p>Paul Brooks Head of Regeneration and Property Tel: (01252) 398544 <a href="mailto:paul.brooks@rushmoor.gov.uk">paul.brooks@rushmoor.gov.uk</a></p>
<b>Conservation Area Reviews</b>	<p>Discussed at the Board on 03/04/19 and agreed for a scoping report to be prepared to report to Cabinet in May. The work would be picked up by the Strategic Housing and Local Plan Group.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<b>Strategy for Future Investment in Relation to Playgrounds within the Borough</b>	<p>Discussed at the Board on 31/07/19 and a workshop held to feed into the development of the draft strategy. A draft strategy will be reported to the 25/09/19 Board meeting.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
<b>End Violence at Work Charter</b>	<p>Discussed at the Board on 31/07/19 and a number of actions agreed to raise awareness with the voluntary/community sector and for the Council to encourage them to sign-up. A report would come back to the Board in 12-months to report on how many Rushmoor organisations had signed up to the Charter.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

**POLICY AND PROJECTS ADVISORY BOARD****AGENDA PLANNING – 2018-2020**

<b>23 January 2019</b>	<ul style="list-style-type: none"> <li>• Report from PPAB sub-groups</li> <li>• Farnborough Civic Quarter</li> </ul>
<b>3 April 2019</b>	<ul style="list-style-type: none"> <li>• Aldershot Transition Plan and Town Centre Strategy</li> <li>• Farnborough Civic Quarter</li> <li>• Asset Management Plan</li> <li>• Conservation Area Reviews</li> </ul>
<b>5 June 2019</b>	<ul style="list-style-type: none"> <li>• Strategy for future investment in relation to playgrounds within the Borough</li> <li>• Results of Aldershot and Farnborough 2030 Consultation</li> </ul>
<b>31 July 2019</b>	<ul style="list-style-type: none"> <li>• Notice of Motion – Violence at Work Charter</li> <li>• Development of the strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>25 September 2019</b>	<ul style="list-style-type: none"> <li>• Rent Relief Policy for charitable/sporting organisations</li> <li>• Draft strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>20 November 2019</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> <li>• Procurement Strategy</li> <li>• Farnborough Civic Quarter Masterplan</li> </ul>
<b>22 January 2020</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> </ul>
<b>25 March 2020</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>10 June 2020</b>	<ul style="list-style-type: none"> <li>•</li> </ul>

## PROGRESS GROUP MEETINGS

Membership: Cllrs Gaynor Austin, J.B. Canty, Sophia Choudhary, P.I.C. Crerar, M.J. Roberts and C.J. Stewart.

<b>4 December 2018</b>	<ul style="list-style-type: none"> <li>• Review Progress Group's terms of reference</li> <li>• Farnborough Civic Quarter</li> <li>• Local Plan Policies</li> </ul>
<b>6 February 2019</b>	<ul style="list-style-type: none"> <li>• Monitor Local Action Group actions</li> <li>• Aldershot Town Centre Strategy</li> </ul>
<b>8 April 2019</b>	<ul style="list-style-type: none"> <li>• Strategy for future investment in relation to playgrounds within the Borough</li> <li>• Notice of Motion – Violence at Work Charter</li> <li>• Results of Aldershot and Farnborough 2030 Consultation</li> <li>• Forthcoming Regeneration matters</li> </ul>
<b>27 June 2019</b>	<ul style="list-style-type: none"> <li>• Notice of Motion – Violence at Work Charter</li> <li>• Development of the strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>2 September 2019</b>	<ul style="list-style-type: none"> <li>• Draft strategy for future investment in relation to playgrounds within the Borough</li> </ul>
<b>21 October 2019</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> <li>• Procurement Strategy</li> <li>• Farnborough Civic Quarter Masterplan</li> <li>• HCC Savings – Job Cuts in Social Care</li> </ul>
<b>9 December 2020</b>	<ul style="list-style-type: none"> <li>• Aldershot Town Centre Strategy</li> </ul>
<b>24 February 2020</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>16 April 2020</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>FUTURE MEETINGS</b>	<ul style="list-style-type: none"> <li>• Medium Term Financial Strategy/Budget Strategy</li> <li>• Fair Funding consultation</li> <li>• Rushmoor Development Partnership – Site Appraisals</li> <li>• Income Crisis – policy development</li> <li>• Southwood Park Management Plan</li> <li>• Rent Relief Policy for charitable/sporting organisations</li> <li>• Index of Multiple Deprivation Data – Council's policy approach</li> <li>• Violence at Work Charter - report on number of Rushmoor organisations signed up to the Charter</li> </ul>